





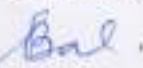






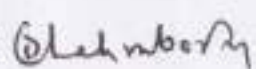
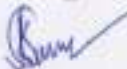



Swami Vivekananda Institute of Science & Technology

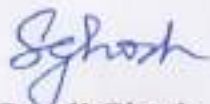
Dakshin Gobindapur, P.S- Sonarpur, Kol-700145

Notice

This is notify to all concerned that the new IQAC has been formed as per norms on 15th September, 2022 for the year 2022-2023 and comprises of the following members.

Members:

1. Dr. Sonali Ghosh – Principal, Chairperson 
2. Dr. Anindya Sundar Das – ECE - Co-ordinator of IQAC 
3. Dr. Nandan Gupta – Managing Trustee, SVIST
4. Dr. Suman Das – HOD, ME 
5. Dr. Manasi Mukhopadhyay –HOD, Chemistry 
6. Dr. Sourabh Bal – HOD, Physics 
7. Mr. Pradipta Roy – HOD, CSE 
8. Mr. Amitabha Gupta – HOD, MBA 
9. Mr. Samrat Paul – HOD, EEE 
10. Mr. Sheershendu Bhattacharjee – HOD, ECE
11. Dr. Anindita Mukherjee – HOD, CE 
12. Dr. Somnath Das – TIC, ME 
13. Dr. Arpan Dutta – AP, Chemistry 
14. Mr. Debayan Chakraborty – HOD, Eng. & HU 
15. Dr. Kabita Sarkar – HOD, Math 
16. Mr. Tapas Bandhopadhyay – GM, T & P Cell 
17. Mr. Somnath Roy – General Manager 
18. Mr. Tanmay Roy – Director & Founder, M/s Romas Electro engineering Pvt.Ltd.
19. Mrs. Manasi Saha – Owner & Founder, Macaws InfoTech.
20. Mr. Sumit kar – Software Engineer at Cisco System India Pvt. Ltd, Ex- Student, SVIST
21. Mr. Abhishek Sharma – ECE 4th year student, SVIST 



Dr. Sonali Ghosh
Principal, SVIST



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IQAC MEETING

Date & Time: 15.09.2022, 03:00 p.m.

Venue: Conference Hall, SVIST

Agenda: Internal process improvement.

An IQAC meeting was convened by the chairperson Prof (Dr) Sonali Ghosh (Sarkar) on 15.09.2022 in the Conference room at 03:00 p.m. to discuss the following agenda as listed below:

- At the outset, Prof. (Dr.) Sonali Ghosh (Sarkar) welcomed the members present in the meeting.
- A proposal for the formation of IQAC for the academic year 2022-23 was put forth.
- It is discussed to conduct various activities such as Add-on Courses / Skill development programs, Activities under Professional Association, community services, Workshops/ FDP/ Seminar /Webinar, Extension and Outreach programmes and Sports and Cultural Activities.
- Students should be aware of the availability of the Student Credit Card Scheme and Swami Vivekananda scholarship, especially for West Bengal students and various other scholarship schemes from the scholarship cell.
- It was proposed that more no sophisticated smart classrooms will be installed within the campus.
- A proposal was placed to upgrade computers and purchase new laboratory equipment.
- A review meeting for the upkeep of the Institutional YouTube channel and the necessary actions for its promotion was proposed.
- The institution would host a job fair, it was agreed.
- A proposal for the beautification of the institution, it was agreed.
- A proposal was placed to organize activities on different celebration days with students and picnics, get together for institute staff and faculty members.
- The next meeting is scheduled to be held on 16.12.2022 at 3.00 p.m.
- The meeting ended with a vote of thanks to the chairperson.



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Members Present and Signature:

Name	Signature
Dr. Sonali Ghosh – Principal, Chairperson	
Dr. Anindya Sundar Das, IQAC Coordinator, ECE Dept.	
Dr. Nandan Gupta, Managing Trustee	
Dr. Suman Das, HOD ME Dept.	
Dr. Manasi Mukhopadhyay, HOD Chemistry Dept.	
Mr. Pradipta Roy, HOD CSE Dept.	
Mr. Samrat Paul, HOD EEE Dept.	
Mr. Sheershendhu Bhattacharya, ECE Dept.	
Mr. Debayan Chakraborty, HOD Eng. & HU	
Dr. Anindita Mukherjee – HOD, CE	
Dr. Sourabh Bal – HOD, Physics	
Dr. Somnath Das, ME Dept.	
Dr. Arpan Dutta – AP, Chemistry	
Dr. Kabita Sarkar – HOD, Math	
Mr. Amitabha Gupta, HOD MBA Dept.	
Mr. Tapas Bandhopadhyay, G.M. T&P Cell	
Mr. Somnath Roy, General Manager	
Mr. Tanmoy Roy, Director & Founder, M/S Romas Electro Engineering Pvt. Ltd.	
Mrs. Manasi Saha, Owner & Founder, Macaws InfoTech.	
Mr. Sumit Kar, Software Engineer at Cisco System India Pvt. Ltd, Alumni	
Mr. Abhishek Sharma – ECE 4 th year student, SVIST	



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IQAC Meeting

Date & Time: 16.12.2022, 03:00 p.m.

Venue: Conference Hall, SVIST

Agenda: Internal process improvement.

An IQAC meeting was convened by the chairperson Prof (Dr.) Sonali Ghosh (Sarkar) on 16.12.2022 in the Conference room at 03:00 p.m. to discuss the following agenda as listed below:

- At the outset, Prof. (Dr.) Sonali Ghosh (Sarkar) welcomed the members present in the meeting.
- The council members appreciated the efforts of faculties in conducting all activities of IIC.
- An appeal to AICTE will be submitted to decrease the number of seats in the ME department to 60 while increasing the number of seats in the CSE department to 120 for the Academic Year: 2023-2024.
- A few proposals were made to update KOHA software and purchase scholarly publications, e-books, and reference books for the book bank.
- A proposal for conducting an outreach program for nearby schools was raised.
- It was decided to encourage faculty members and students to publish more research articles and patents. Faculty members were also encouraged to attend seminars and conferences, submit research projects, and sign up for PhD programs.
- The institution will organize a blood donation camp on campus.
- It was decided to establish a departmental lab maintenance committee that would look over and improve the current setup.
- Decided to update the existing website urgently and also resolved to explore the possibility of developing a new dynamic and user-friendly website.
- The focus is also required on Industry-Institute Interaction, Internships, Industry Projects and Placements. The review would be taken at regular intervals.
- Submission of NIRF-2023 to NIRF portal within January 2023.
- Criteria-wise coordinators have been appointed to work on NAAC SSR-2024 (Cycle 2).



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- The next meeting is scheduled to be held on 24.05.2022 at 3.30 p.m.
- The meeting ended with a vote of thanks to the chairperson.

Members Present and Signature:

Name	Signature
Dr. Sonali Ghosh – Principal, Chairperson	
Dr. Anindya Sundar Das, IQAC Coordinator, ECE Dept.	
Dr. Nandan Gupta, Managing Trustee	
Dr. Suman Das, HOD ME Dept.	
Dr. Manasi Mukhopadhyay, HOD Chemistry Dept.	
Mr. Pradipta Roy, HOD CSE Dept.	
Mr. Samrat Paul, HOD EEE Dept.	
Mr. Sheershendu Bhattacharya, ECE Dept.	
Mr. Debayan Chakraborty, HOD Eng. & HU	
Dr. Anindita Mukherjee – HOD, CE	
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Dr. Somnath Das, ME Dept.	
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Dr. Kabita Sarkar – HOD, Math	
Mr. Amitabha Gupta, HOD MBA Dept.	
Mr. Tapas Bandhopadhyay, G.M. T&P Cell	
Mr. Somnath Roy, General Manager	
Mr. Tanmoy Roy, Director & Founder, M/S Romas Electro Engineering Pvt. Ltd.	
Mrs. Manasi Saha, Owner & Founder, Macaws InfoTech.	
Mr. Sumit Kar, Software Engineer at Cisco System India Pvt. Ltd, Alumni	
Mr. Abhishek Sharma – ECE 4 th year student, SVIST	



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IQAC Meeting

Date & Time: 24.05.2023, 03:30 p.m.

Venue: Conference Hall, SVIST

Agenda: Internal process improvement.

An IQAC meeting was convened by the chairperson Prof (Dr) Sonali Ghosh (Sarkar) on 24.05.2023 in the Conference room at 03:30 p.m. to discuss the following agenda as listed below:

- At the outset, Prof. (Dr.) Sonali Ghosh (Sarkar) welcomed the members present in the meeting.
- The council members appreciated the efforts of the faculties for the successful completion of two FDPs.
- The council members were grateful for the efforts of the faculty and office staff in making the Outreach Program for Schools (Science Tech- 2023) and career counselling for school students a success.
- The efforts made by the students and office staff to make the blood donation camp a success was appreciated.
- The council members were grateful for the efforts of the faculties and office staff in making the tech fest (Innovention-2k23) and cultural fest (Enthuzea-2k23) a success.
- Institute decided to apply for NBA and all departments should begin NBA-related activity.
- Induction classes are to be organized at the beginning of the session about the rules & regulations of the college, the mission and vision of the institute and departments, and student support services and code of conduct.
- The next meeting is scheduled to be held on the 4th week of July 2023 for submission of the AQAR 2022-2023 to the NAAC portal and place before Academic Council.
- The meeting ended with a vote of thanks to the chairperson.



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Members Present and Signature:

Name	Signature
Dr. Sonali Ghosh – Principal, Chairperson	<i>Sghosh</i>
Dr. Anindya Sundar Das, IQAC Coordinator, ECE Dept.	<i>Asdas</i>
Dr. Nandan Gupta, Managing Trustee	
Dr. Suman Das, HOD ME Dept.	<i>S.D.</i>
Dr. Manasi Mukhopadhyay, HOD Chemistry Dept.	<i>M.M.</i>
Mr. Pradipta Roy, HOD CSE Dept.	<i>Pradipta Roy</i>
Mr. Samrat Paul, HOD EEE Dept.	<i>Samrat Paul</i>
Mr. Sheersendu Bhattacharya, ECE Dept.	<i>S.B.</i>
Mr. Debayan Chakraborty, HOD Eng. & HU	<i>Debayan Chakraborty</i>
Dr. Anindita Mukherjee – HOD, CE	<i>Anindita</i>
Dr. Sourabh Bal – HOD, Physics	<i>Sourabh Bal</i>
Dr. Somnath Das, ME Dept.	<i>S.D.</i>
Dr. Arpan Dutta – AP, Chemistry	<i>Arpan Dutta</i>
Dr. Kabita Sarkar – HOD, Math	<i>K.S.</i>
Mr. Amitabha Gupta, HOD MBA Dept.	<i>A.G.</i>
Mr. Tapas Bandhopadhyay, G.M. T&P Cell	<i>Tapas Bandhopadhyay</i>
Mr. Somnath Roy, General Manager	<i>S.R.</i>
Mr. Tanmoy Roy, Director & Founder, M/S Romas Electro Engineering Pvt. Ltd.	
Mrs. Manasi Saha, Owner & Founder, Macaws InfoTech.	
Mr. Sumit Kar, Software Engineer at Cisco System India Pvt. Ltd, Alumni	<i>Sumit</i>
Mr. Abhishek Sharma – ECE 4 th year student, SVIST	



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Ref.

Date.....

INTERNAL QUALITY ASSURANCE CELL ACTION TAKEN REPORT 2022-2023

Action Taken:

- ❖ AQAR 2021-22 submitted, approved and accepted.
- ❖ Effective planning and execution of Add-on Courses and Skill development programs for students of all the departments to make them industry-ready.
- ❖ An outreach program Science-Tech 2023 was organized for neighbourhood schools.
- ❖ An international conference and 2 number of FDPs were organized for the betterment of faculty members.
- ❖ Career Counselling done by faculty members in some neighbourhood school
- ❖ Induction classes were organized at the beginning of the session about the rules & regulations of the college, the mission and vision of the institute and departments, student support services and code of conduct.
- ❖ IQAC coordinated and participated in the NIRF-2023 ranking which was submitted successfully in January 2023.
- ❖ Stakeholders (Alumni, Employers, Teachers, Students) feedback completed for 2022-2023.
- ❖ Faculty appraisal completed for 2022-2023.
- ❖ IQAC facilitated the signing of MoUs with different organizations.
- ❖ The Academic and Administrative Audit (AAA) was conducted on the 11th and 12th April, 2023.
- ❖ The IQAC coordination team started organizing separate meetings with every department of the college in preparation for the 2nd cycle of accreditation.
- ❖ Some more Solar Street Lights and LED Lamps were added to the existing numbers.
- ❖ Various outreach activities were conducted through the IQAC and other relevant committees.

Syhoosh
Dr. Sonali Ghosh
Principal

Principal
Swami Vivekananda Institute of
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S. Sonarpur, Kolkata-145



As Das
Dr. Anindya Sundar Das
IQAC Coordinator