












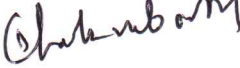



**Swami Vivekananda Institute of Science & Technology**

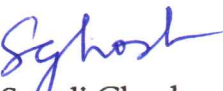
Dakshin Gobindapur, P.S- Sonarpur, Kol-700145

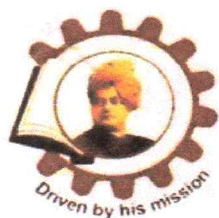
**Notice**

This is notify to all concerned that the new IQAC has been formed as per norms on 7<sup>th</sup> December, 2021 for the year 2021-2022 and comprises of the following members.

**Members:**

1. Dr. Sonali Ghosh – Principal, Chairperson 
2. Dr. Anindya Sundar Das – Asst.Prof, ECE - Co-ordinator of IQAC 
3. Dr. Nandan Gupta – Managing Trustee, SVIST
4. Dr. Suman Das – HOD, ME 
5. Dr. Manasi Mukhopadhyay –HOD, Chemistry 
6. Dr. Pinak Pani Nath – HOD, Physics 
7. Mr. Pradipta Roy – HOD, CSE 
8. Mr. Amitabha Gupta – HOD, MBA 
9. Mr. Samrat Paul – Asst.Prof, EEE 
10. Mr. Sheersendu Bhattacharjee – Asst. Prof, ECE 
11. Mr. Samik Banerjee – HOD, CE 
12. Dr. Somnath Das – Asst. Prof, ME 
13. Mr. Debayan Chakraborty – HOD, Eng. & HU 
14. Dr. Kabita Sarkar – HOD, Math 
15. Mr. Tapas Bandhopadhyay – GM T & P Cell 
16. Mr. Somnath Roy – General Manager 
17. Mr. Tanmay Roy – Director & Founder, M/s Romas Electro engineering Pvt.Ltd.
18. Mrs. Manasi Saha – Owner & Founder, Macaws InfoTech.
19. Mr. Sumit kar – Software Engineer at Cisco System India Pvt. Ltd, Ex- Student, SVIST
20. Mr. Debargha Ganguly – CSE 4<sup>th</sup> year student, SVIST

  
Dr. Sonali Ghosh  
Principal, SVIST



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Dakshin Gobindapur, P.S. - Sonarpur  
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www.svist.org

## IQAC MEETING

Date & Time: 07.12.2021, 03:00p.m.

Venue: Conference Hall, SVIST

Agenda: Internal process improvement.

An IQAC meeting was convened by the chairperson Prof (Dr) Sonali Ghosh (Sarkar) on 07.12.2021 in the Conference room at 03:00p.m. to discuss the following agenda as listed below:

- At the outset, Prof. (Dr.) Sonali Ghosh (Sarkar) welcomed the members present in the meeting.
- Proposal for formation of IQAC for the academic year 2021-22 was put forth.
- Completion of the formation of the Institute Innovation Cell (IIC) was done.
- Students were made aware of the availability of the Student Credit Card Scheme and Swami Vivekananda scholarship, especially for West Bengal students.
- A faculty development program was completed from 16<sup>th</sup> to 20<sup>th</sup> November 2021.
- The deadline for submitting NAAC AQAR for the academic years 2019–20 and 2020–21 will be March 31, 2022, postponed due to COVID-19.
- It was proposed that a sophisticated smart classroom will be installed within the campus.
- A proposal for purchasing musical instruments for the Institutional Music club was given.
- A review meeting for the upkeep of the Institutional YouTube channel and the necessary actions for its promotion was proposed.
- The institution would host an annual sports event, it was agreed.
- Before completion and submission of the 2020-2021 AQAR in December 2021, it will be placed before the Academic Council.
- For the above-mentioned points, the new IQAC formation will be done through a meeting on 26.02.2022.
- The next meeting is scheduled to be held on 26.02.2022 at 3.00 p.m. for submission of the 2020-2021 AQAR to the NAAC portal and place it





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before Academic Council on the same date and also for the new 2021-2022 session.

- The meeting ended with a vote of thanks to the chairperson.

## Members Present and Signature:

Name	Signature
Dr. Sonali Ghosh – Principal, Chairperson	<i>Sghosh</i>
Dr. Anindya Sundar Das, IQAC Coordinator, ECE Dept.	<i>AsDas</i>
Dr. Nandan Gupta, Managing Trustee	
Dr. Suman Das, HOD ME Dept.	<i>Sd</i>
Dr. ManasiMukhopadhyay, HOD Chemistry Dept.	<i>Man</i>
Dr. PinakPaniNath, HOD Physics Dept.	<i>Pur</i>
Mr. Pradipta Roy, HOD CSE Dept.	<i>Pr</i>
Mr. Samrat Paul, Asst. Prof., EEE Dept.	<i>SP</i>
Mr. Sheersshendu Bhattacharya, Asst. Prof, ECE Dept.	<i>SB</i>
Mr. Debayan Chakraborty, HOD Eng. & HU	<i>Chakraborty</i>
Mr. Samik Banerjee, HOD CE Dept.	<i>SB</i>
Dr. Kabita Sarkar, HOD Mathematics Dept.	<i>KS</i>
Dr. Somnath Das, Asst. Prof., ME Dept.	<i>SD</i>
Mr. Amitabha Gupta, HOD MBA Dept.	<i>A.G</i>
Mr. Tapas Bandhopadhyay, G.M. T&P Cell	<i>Tapas Bandhopadhyay</i>
Mr. Somnath Roy, General Manager	<i>SRoy</i>
Mr. Tanmoy Roy, Director & Founder, M/S Romas Electro Engineering Pvt. Ltd.	
Mrs. Manasi Saha, Owner & Founder, Macaws InfoTech.	
Mr. Sumit Kar, Software Engineer at Cisco System India Pvt. Ltd, Alumni	
Mr. DebarghaGanguly, CSE 4 <sup>th</sup> Year Student	



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## IQAC Meeting

Date & Time: 26.02.2022, 03:00p.m.

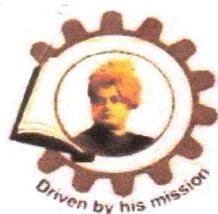
Venue: Conference Hall, SVIST

Agenda: Internal process improvement.

An IQAC meeting was convened by the chairperson Prof (Dr.) Sonali Ghosh (Sarkar) on 07.12.2021 at Conference room at 03:00p.m. to discuss the following agenda as listed below:

- At the outset, Prof. (Dr.) Sonali Ghosh (Sarkar) welcomed the members present in the meeting.
- The council members appreciated the efforts of faculties in conducting quarterly activities of IIC.
- The council members were appreciative of the faculty and student efforts that went into the annual sports event.
- A proposal for conducting an outreach program for nearby schools was raised.
- A proposal was placed for the celebration of AKAM 2022 as per AICTE norms and guidelines.
- It was decided to encourage faculty members to publish more research articles, attend seminars and conferences, submit research projects, and sign up for Ph. D. programs.
- It was proposed that ALUMNI MEET will be arranged in the upcoming days.
- A proposal was made to obtain RED CROSS/ ROTARY/ NGOs membership.
- The institution will organize a blood donation camp on its campus.
- It was decided to establish a departmental lab maintenance committee that would look over and improve the current setup.
- Students will be motivated, and faculties will be mobilized for a whole-hearted participation in the Smart India Hackathon program.
- Submission of AQAR report for the academic year: 2019 – 2020 and 2020 – 2021.
- The next meeting is scheduled to be held on 14.05.2022 at 3p.m.
- The meeting ended with a vote of thanks to the chairperson.





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## Members Present and Signature:

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Dr. Anindya Sundar Das, IQAC Coordinator, ECE Dept.	<i>Adas</i>
Dr. Nandan Gupta, Managing Trustee	
Dr. Suman Das, HOD ME Dept.	<i>Sd</i>
Dr. ManasiMukhopadhyay, HOD Chemistry Dept.	<i>Man</i>
Dr. PinakPaniNath, HOD Physics Dept.	<i>Pn</i>
Mr. Pradipta Roy, HOD CSE Dept.	<i>Pr</i>
Mr. Samrat Paul, HOD EEE Dept.	<i>SP</i>
Mr. Sheersshendu Bhattacharya, HOD ECE Dept.	<i>SB</i>
Mr. Debayan Chakraborty, HOD Eng. & HU	<i>Debchakraborty</i>
Mr. Samik Banerjee, HOD CE Dept.	<i>SB</i>
Dr. Kabita Sarkar, HOD Mathematics Dept.	<i>KS</i>
Dr. Somnath Das, Asst. Prof. & TIC, ME Dept.	<i>SD</i>
Mr. Amitabha Gupta, HOD MBA Dept.	<i>A.G</i>
Mr. Tapas Bandhopadhyay, G.M. T&P Cell	<i>Tapas Bandhopadhyay</i>
Mr. Somnath Roy, General Manager	<i>Sroy</i>
Mr. Tanmoy Roy, Director & Founder, M/S Romas Electro Engineering Pvt. Ltd.	
Mrs. Manasi Saha, Owner & Founder, Macaws InfoTech.	
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## IQAC Meeting

Date & Time: 14.05.2022, 03:00p.m.

Venue: Conference Hall, SVIST

Agenda: Internal process improvement.

An IQAC meeting was convened by the chairperson Prof (Dr) Sonali Ghosh (Sarkar) on 26.02.2022 in the Conference room at 03:00p.m. to discuss the following agenda as listed below:

- At the outset, Prof. (Dr.) Sonali Ghosh (Sarkar) welcomed the members present in the meeting.
- The council members appreciated the efforts of faculties, T&P staffs and office staffs for the successful completion of ALUMNI MEET 2022.
- The council members were grateful for the efforts of the faculty and office staffs in making the Outreach Program of Schools a success (Science Tech 2022).
- Purchase of musical instruments for the institutional music club was completed.
- Installation of the smart classroom was completed.
- The efforts made by the students and office staff to make the blood donation camp a success was appreciated.
- The institution completed AKAM 2022 as per AICTE norms and guidelines, where faculty members and students participated enthusiastically.
- The council members appreciated the effort of teachers and students for the successful completion of the internal Smart India Hackathon 2022.
- It was proposed to organize the cultural fest Enthuzea 2k22 in June 2022.
- A proposal was presented to hold a faculty development programme over the semester break (tentatively in July – August).
- The institution decided to arrange an International Conference INCON – ITS 2022.
- The next meeting is scheduled to be held on the 3rd week of July 2022 for submission of the 2021-2022 AQAR to the NAAC portal and place before Academic Council.





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- The meeting ended with a vote of thanks to the chairperson.

## Members Present and Signature:

Name	Signature
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Dr. Anindya Sundar Das, IQAC Coordinator, ECE Dept.	<i>Anindya</i>
Dr. Nandan Gupta, Managing Trustee	
Dr. Suman Das, HOD ME Dept.	<i>Sfz</i>
Dr. ManasiMukhopadhyay, HOD Chemistry Dept.	<i>Manasi</i>
Dr. PinakPaniNath, HOD Physics Dept.	<i>Pinak</i>
Mr. Pradipta Roy, HOD CSE Dept.	<i>Pradipta</i>
Mr. Samrat Paul, HOD EEE Dept.	<i>Samrat</i>
Mr. Sheersendu Bhattacharya, HOD ECE Dept.	<i>Sheersendu</i>
Mr. Debayan Chakraborty, HOD Eng. & HU	<i>Debayan</i>
Mr. Samik Banerjee, HOD CE Dept.	<i>Samik</i>
Dr. Kabita Sarkar, HOD Mathematics Dept.	<i>Kabita</i>
Dr. Somnath Das, Asst. Prof. & TIC, ME Dept.	<i>Somnath</i>
Mr. Amitabha Gupta, HOD MBA Dept.	<i>A-G</i>
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